

Village School follows the rule of law and therefore adheres to the directions of the federal and state governments with regard to opening and closing during a pandemic. Village School also follows directions from the Independent Schools of Victoria association who interprets and delivers this advice for the benefit of the independent schools who are members of this association.

It follows that schools should:

- Continue to monitor the advice from the Australian and Victorian governments
- Review the school's emergency management plan
- Ensure that communications to parents, students and staff are clear and timely
- Prepare for the possibility of high absenteeism from large numbers of students and staff
- Review the school's capacity to deliver online learning to students
- Review the school's business continuity plan
- Make appropriate arrangements for international students *

NB Independent schools have provided access to employment/management and governance related issues which may arise during the Covid pandemic. This can be found by accessing the IsConnect portal at the Independent Schools of Victoria.

The school has updated the emergency plan to include the procedures currently put in place to manage the school during a pandemic.

These are as follows

PANDEMIC PROCEDURES

In the event of no cases in the school community:

1. Follow the directions of the state and/or federal government as regards closing or opening the school
2. Adopt the following daily procedures:
 - a) Have the school cleaned with particular care to sanitise surfaces that have high use
 - b) Ensure there are hand sanitisers affixed to all entries into buildings

- c) Check temperatures of all people entering the site for work purposes.
A temperature of 37.5 or above means the person must leave immediately
 - d) Request adults wear masks at all times, exception can be when directly teaching the children
 - e) Contact parents immediately a child presents as sick or has an elevated temperature
 - f) Staff members must also keep away from school if they have any illness of a contagious nature
 - g) Ensure the children are mindful of social distancing and discourage contact games and sports
3. Follow the advice of the government as regards to the practices that can safely continue at school and cancel all sporting or specialist activities which would not be able to be safely executed.

In the event of a case being in the school community

1. Close the school for deep cleaning immediately
2. Inform all families who may have come in contact with the person who tested positive
3. Follow the advice of the Victorian Health Department with regards to quarantine periods and re-opening the school.

* not relevant in this school setting